



Friday 17 July 2026

Dear Parents and Carers,

We are pleased to let you know that over the summer, we will be moving all of our booking and payment services to the **Arbor portal**. This transition is designed to make things much easier for you by keeping all school-related admin and payments in one convenient place.

To ensure a smooth transition and allow us to securely transfer all outstanding balances to the new system, we will need to temporarily pause the system.

Key details and dates:

- **Temporary suspension:** All transactions including parent payment will be suspended starting Monday 20 July.
- **System restart:** We will contact you as soon as the Arbor portal is fully set up, bookings are live and payments can be accepted again.

Thank you for your patience and co-operation as we work to upgrade and simplify our systems.

Yours faithfully,

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